



St. MARTIN'S ENGINEERING COLLEGE

(Autonomous Institution - UGC, Govt. of India)

| ESTD : 2002 | NAAC (A+) & NBA Accredited | Affiliated to JNTUH

| Approved by AICTE | NIRF & ARIIA Ranked | A Non Minority Institute



Ref: SMEC/IQAC/2021-22/01

Date: 09/08/2021

To
Chairman, IQAC,
St. Martin's Engineering College,
Secunderabad.

Sir,

Sub: Request for approval – IQAC Meeting–regarding.

It is proposed to conduct the IQAC meeting on 16th August 2021. The agenda for the meeting is enclosed.

I request your approval.

Thanking you,

Yours faithfully,

Approved

[Signature]
9/8/21

CHAIRMAN
IQAC
St. Martin's Engineering College

Dr. S. V. S. Rama Krishnam Raju,
Coordinator, IQAC



Agenda:

1. Review of previous meeting minutes and action taken report.
2. Academic Calendar for the Academic Year 2021-22.
3. Guidelines for execution of academic activities like Timetables, Course Files, and Lesson Plans etc.
4. Faculty recruitment for year 2021-22.
5. Organization of Seminars, Workshops and FDP's on latest trends in Engineering and Technology.
6. Deployment of training platform towards improving quality placements and strengthening of core placements.
7. Research and Development Activities.
8. Preparation of AQAR 2019-20.
9. Planning to organize Alumni meet.
10. Any other points with the permission of the chair.





St. Martin's Engineering College

An Autonomous Institution
NBA & NAAC A+ Accredited
Dhulapally, Secunderabad-500 100



Ref: SMEC/IQAC/2021-22/01

Date: 09/08/2021

CIRCULAR

Sub: IOAC Meeting-Intimation to the Members of IOAC

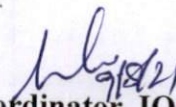
An Internal Quality Assurance Cell (IQAC) meeting will be held on 16th August 2021 in the IQAC Cell, MG Block at 4.00 PM. The points to be discussed in the meeting are as follows:

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10. Any other points with the permission of the chair.

Copy to:

The Chairman- For kind information
Executive Director - For kind information
HODs of all Departments
IQAC Members


Coordinator, IQAC



Date: 16/08/2021

Academic Year 2021-2022
MINUTES OF THE IQAC MEETING

Date of the Meeting	16 th August 2021	Time:	4:00PM to 6:00PM
Meeting Circular/ Ref. No.	SMEC/IQAC/2021-2022/01	Location	IQAC Cell, MG Block

1. Meeting Agenda:

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10. Any other points with the permission of the chair.

2. Chairperson welcomed all IQAC members for the IQAC meeting held on the 16th August 2021.

Chairperson initiated discussion on the following agenda points.

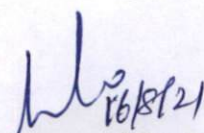
1. The minutes of the previous meeting were confirmed by the committee members. The report of the action taken after the previous meeting was presented to the committee and approved.


16/8/21

2. Dean of Academics informed that the Academic Year 2021-22 may tentatively commence from 1st week of September as per the Government of Telangana and JNTUH instructions.
3. Chairperson suggested to all HOD's to prepare Timetables, Course Files, Lesson Plans etc. for coming semester.
4. Chairperson suggested recruiting new faculty to maintain faculty-student ratio (FSR) for the academic year 2021-22.
5. Chairperson suggested to all HOD's to organize Seminars, Workshops and FDP's on latest trends in Engineering and Technology.
6. Director -T&P presented the details regarding deployment of training platform towards improving quality placements and strengthens of core placements. He also presented the details of the number of core placements and the number of core companies offers for the academic year 2020-21.
7. Dean-R&D presented the details about on-going R&D and Consultancy projects. He also presented about national and international conferences planning in all departments for the year 2021-22.
8. Chairperson instructed Dean of Academics to initiate the process of AQAR 2019-20.
9. Chairperson discussed with the members on feasibility of conducting alumni meet in the month of December 2021.





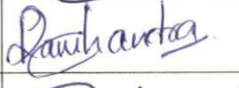
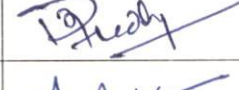
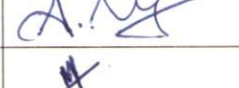



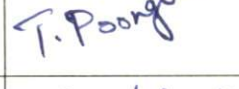
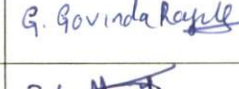


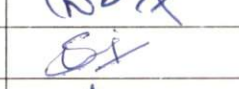

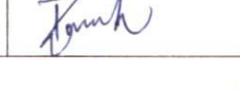

Chairperson concluded thanking all members for their active participation in the discussion.

3. The Attendance of the members attended the meeting is enclosed.


16/8/21
Coordinator, IQAC



MEMBERS ATTENDED THE MINUTES OF MEETING HELD ON 16th August 2021

S.NO	NAME	DESIGNATION	SIGNATURE
1	Dr. P. Santosh Kumar Patra, Principal	Chairman	
2	Dr. S. V. S. Rama Krishnam Raju, Dean Academics	Coordinator	
3	Dr. D. V. Sreekanth, Professor of Mechanical & HOD, Mechanical Engg., Dept.,	Co-coordinator	
4	Sri. G. Chandrasekhar Yadav, Executive Director	Management Member	
5	Dr. N. Rama Chandra Professor of EEE & HOD, EEE Dept.,	Member	
6	Dr. D. Ranadheer Reddy, Professor of Maths & HOD, H&S Dept.,	Member	
7	Dr. A. Anand, Professor of ECE & HOD, ECE Dept.,	Member	
8	Dr. M. Narayanan, Professor of CSE & HOD, CSE Dept.,	Member	
9	Dr. R. Nagaraju, Professor of IT & HOD, IT Dept.,	Member	
10	Ms. J. K. Sandhya Kiran, Associate Professor of Civil & HOD, CIVIL Engg., Dept.,	Member	
11	Dr. T. Poongothai, Professor of CSE & HOD, CSE (AI & ML) Dept.,	Member	
12	Dr. G. Govinda Rajulu, Professor of CSE & HOD, CSD Dept.,	Member	
13	Dr. R. Santosh Kumar, Professor of CSE & HOD, AI & DS Dept.,	Member	
14	Dr. N. Krishnaiah, Professor of CSE & HOD, AI & ML Dept.,	Member	
15	Dr. N. Satheesh, Professor of CSE HOD, M.Tech (AI & DS)	Member	
16	Ms. B. Sravani, Senior Faculty	Member	
17	Mr. Mruthyumjayam Associate Professor of CSE	Member	
18	Mr. G. Ramesh Reddy Assistant Professor of ECE	Member	

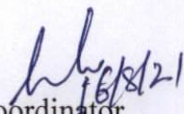
19	Ms. Ch. Laxmi Devender, Sarpanch, Dhulapally	Member (Local Community)	<i>Laxmi</i>
20	Mr. K. Chanakya Goud, (19K81A0310)	Student Member	<i>Chanakya</i>
21	Mr. N. Tarun Reddy (19K81A04M5)	Student Member	<i>N. Tarun</i>
22	Ms. G. Snithika (19K81A1209)	Student Member	<i>Snithika</i>
23	Mr. D. Sai Krishna Rithesh (19K81A0512)	Student Member	<i>D. Sai Krishna</i>
24	Ms. K. Ruchitha (19K81A0217)	Student Member	<i>Ruchitha</i>
25	Mr. Kardas Santosh (19K81A0164)	Student Member	<i>Santosh</i>
26	Ms. Sameeksha (16K81A0240)	Member (Alumni)	<i>Sameeksha</i>
27	Sri. Dharma Rao	Member (Industry)	<i>Dharma</i>
28	Sri. Bhanu Chandar	Member (Industry)	<i>Bhanu</i>
29	Mrs. N. Suvarchala	Member (parent)	<i>N. Suvarchala</i>
30	Sri. K. Rami Reddy	Member (parent)	<i>Rami</i>



ACTION TAKEN REPORT

The following actions were taken with respect to the IQAC meeting with Reference number SMEC/IQAC/2020-21/03 Dated: 26/04/2021 and will be submitted in next IQAC meeting for reference

S. No	Points Discussed	Action Taken	Status
1	The committee examine the results of all departments	Examined	Completed
2	The committee discussed the number of activities implemented which were proposed in the earlier meeting	Implemented	Completed
3	The committee verified the report and feedback on workshops and conference and FDPs conducted were analyzed	Verified	Completed
4	The committee scrutinized MOUs and placements for the final year students	Verified	Completed
5	The committee conversed about the difference internship programs of pre final year students	Scheduled	Completed
6	The committee examine final output of different R&D activities executed in the campus	Examined	Completed


Coordinator
IQAC

